

EAGLE SCOUT APPLICATION CHECKLIST

- _____ Eagle Application, all information legible (**preferably typed**)
- _____ Applicant's full legal name and address
- _____ Unit type, local unit number, location
- _____ Enter correct dates for rank Board of Reviews
- _____ At least **four months between First Class and Star** rank board of review dates
- _____ At least **six months between Star and Life** rank board of review dates
- _____ Webelos Scout and Arrow of Light questions answered
- _____ **Date of birth** provided
- _____ Applicant meets age requirement criterion
- _____ At least **six months between Life and Eagle** rank board of review and/or 18th birthday
- _____ **Scout request reference letters for Requirement 2** (6 – 7 reference letters **Central Minnesota Council requires the scout must initiate contact and request letters**)
- _____ **21 merit badges earned** (day, month, year for each) (NOTE: 13 required, 8 elective)
- _____ Must serve at **least six months in a position of responsibility between Life and Eagle** rank board of review dates and/or 18th birthday; see application for list of positions
- _____ **Eagle service project completed between Life and Eagle rank board of review dates** and prior to 18th birthday (Submit entire Workbook plus district approval form.)
- _____ **Ambitions statements (Requirement 6)** by applicant enclosed with packet
- _____ **Unit Leader Conference completed between Life and Eagle rank board of review dates** and prior to 18th birthday
- _____ **Applicant's signature** and date on application
- _____ **Unit leader's** (Scoutmaster or Advisor) signature and date on application
- _____ **Unit committee chairman's** signature and date on application
- _____ **Photo copy of Eagle application made and retained by Scout for your records (very important)**
- _____ Turn in your paperwork to District Eagle Chair or Council office depending on your districts requirements to get Council certification signature and date on application

EAGLE SCOUT WORKBOOK CHECKLIST

- _____ Eagle Workbook, all information legible (**preferably typed**)
- _____ Read the first 5 pages of workbook carefully (explains whole process)
- _____ Contact Sheet filled in with all contact information provided
- _____ Make sure to provide as much detail as possible(# of things build/size of project.)
- _____ Make sure you show planning, development, and leadership, you are in charge of your project.
- _____ Log all meetings, phone calls and work activity these count towards project hours
- _____ Make sure to have all the signatures on last page of proposal before turning in to District Eagle Board
- _____ No work should be done until proposal is approved by District Eagle Board.
- _____ Once project is approved, start to work on your project plan, this will help the Eagle Board to see how you planned and developed your project
- _____ Complete the Fundraising Application if you are requesting money , materials or supplies from other sources than family, unit, charter org or beneficiary
- _____ Once project work is completed, then complete the Project Report.
- _____ Remember not all projects go as planned, explain issues and challenges you faced and how you overcame those issues or challenges.
- _____ Attach Photo and other documentation
- _____ Eagle Candidate signs the Project Report
- _____ Beneficiary signs the Project Report
- _____ Unit Leader signs the Project Report
- _____ **Photo copy of Eagle workbook made and retained by Scout for your records (very important)**
- _____ Turn in all portions of the Eagle Workbook, along with the Eagle Application and reference letters to you District Chair or Council Office depending on your Districts requirements.