

## **Castle Coffeemaker Instructions:**

1. *Plug coffeemaker into the wall.*
2. *Make sure the heat switch (toggle on the back panel of machine) is in the **UP position**.*
3. *Wait for **Green ready light** to come on (5 to 10 minutes).*
4. *Place 1 bag of coffee into coffee filter and slide into machine.*
5. *Put coffee pot under drip filter and push the **Start button, once!***
6. *Coffee will brew in about 2 to 3 minutes.*
7. *Repeat procedures 4 and 5 for all subsequent brews.*
8. *Clean all removable components, replace, and unplug the coffeemaker before leaving the Castle.*

***Please do not use the hot water spigot for tea or hot chocolate as this drains the reservoir and will prevent proper brewing of the coffee.***

***If you need hot water, please use the microwave or heat on the stove.***